



## PARENT / GUARDIAN FINANCIAL DECLARATION FORM

### SECTION A: LEARNER DETAILS

- Learner Full Name: \_\_\_\_\_
- Grade Applied For: \_\_\_\_\_
- Date of Birth: \_\_\_\_\_

### SECTION B: PARENT / GUARDIAN DETAILS

#### Parent/Guardian 1

- Full Name: \_\_\_\_\_
- ID Number: \_\_\_\_\_
- Relationship to Learner: \_\_\_\_\_
- Contact Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

#### Parent/Guardian 2 (if applicable)

- Full Name: \_\_\_\_\_
- ID Number: \_\_\_\_\_
- Relationship to Learner: \_\_\_\_\_
- Contact Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

**SECTION C: EMPLOYMENT DETAILS**

|                                                                  | Parent/Guardian<br>1 | Parent/Guardian 2 |
|------------------------------------------------------------------|----------------------|-------------------|
| Employer Name                                                    |                      |                   |
| Employment Type<br>(Permanent/Contract/Self-employed/Unemployed) |                      |                   |
| Job Title                                                        |                      |                   |
| Length of Employment                                             |                      |                   |
| Employer Contact Details                                         |                      |                   |

**SECTION D: MONTHLY INCOME (NET)**

| Income Source           | 1 | Parent/Guardian | Parent/Guardian 2 |
|-------------------------|---|-----------------|-------------------|
| Salary/Wages            |   |                 |                   |
| Business Income         |   |                 |                   |
| Rental Income           |   |                 |                   |
| Other Income (specify)  |   |                 |                   |
| <b>Total per Parent</b> |   |                 |                   |

**Total Household Monthly Income:** \_\_\_\_\_

**SECTION E: MONTHLY EXPENSES**

| Expense Category              | Amount |
|-------------------------------|--------|
| Rent/Bond                     |        |
| Utilities                     |        |
| Loan Repayments               |        |
| Transport                     |        |
| Food                          |        |
| Other School Fees             |        |
| Other Expenses                |        |
| <b>Total Monthly Expenses</b> |        |

**SECTION F: DEPENDANTS**

- Number of dependants (including applicant): \_\_\_\_\_
- Names and ages of dependants:

## **SECTION G: BANKING DETAILS**

- Name of Bank: \_\_\_\_\_
- Account Type: \_\_\_\_\_
- (Attach latest 3 months bank statements)

## **SECTION H: PREVIOUS SCHOOL INFORMATION**

- Name of Previous School: \_\_\_\_\_
- Any outstanding school fees? YES / NO
- If yes, amount: \_\_\_\_\_
- Reason for outstanding balance: \_\_\_\_\_

## **SECTION I: DECLARATION**

I/We hereby declare that:

- The information provided in this form is **true, complete, and accurate**
- I/We understand that providing false or misleading information may result in **rejection of the application or withdrawal of admission**
- I/We consent to the school verifying the information provided, including employment, income, and credit history where applicable
- I/We agree to inform the school of any **change in financial circumstances**
- I/We understand my/our obligation to pay school fees as determined by the school

I/We acknowledge compliance with the

**Protection of Personal Information Act**, and consent to the processing of personal and financial information for admissions and financial assessment purposes.

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## **SECTION J: SIGNATURES**

Parent/Guardian 1: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian 2: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

- Documents Received: YES / NO
- Financial Assessment Score: \_\_\_\_\_ /100
- Risk Category: Low / Medium / High
- Decision: Approved / Conditional / Declined

Assessed by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**REQUIRED SUPPORTING DOCUMENTS (CHECKLIST)**

- ☐ ID copies (parents/guardians)
- ☐ Latest payslip
- ☐ 3 months bank statements
- ☐ Proof of residence
- ☐ Previous school statement / financial clearance
- ☐ Other: \_\_\_\_\_